

ARIDGREEN

Use less. Grow more.

Notice of Data Processing

The General Data Protection Regulation adopted in April 2016, has superseded the Data Protection Directive (DS-GVO) in conjunction with the German Federal Data Protection Act- new (BDSG-neu) and became enforceable starting on 17 November 2018 in Europe. The directive (General Data Protection Regulation – GDPR) regulates the processing of personal data regardless of whether such processing is automated or not.

Aridgreen Technologies is committed to respecting and protecting your privacy. We comply with the European Data Protection regulation (EU 2016/679) and the local laws applicable in the various countries in which we operate. In this notice, we will tell you in detail how we use and share your personal information and explain your rights regarding how we use your personal information. Therefore, please find our Notice of Data Processing for our law firm.

Reutlingen/Germany: Gerhard-Kindler-Strasse 8, 72770 Reutlingen, Baden-Württemberg, Germany

Person authorized to receive mail in Germany for Dr. Avdesh Chaudhary and Mr. Alinda Chandra Mondal.

Name and contact data of the controller and processor responsible

This notice of data processing is in relation to:

AridGreen Technologies GbR
Gerhard-Kindler-Strasse 8,
72770 Reutlingen,
Baden-Württemberg,
Germany

Contact:

avdesh.chaudhary@aridgreen.org
alinda.mondal@aridgreen.org.

**Liability limited by a scheme approved under the Professional Standards
Legislation**

Processing and storage of personal data as well as the purpose and it's use

If you intend to authorize/or have authorized us to represent you in your matter, the following information will be processed:

"Personal data" is any information that relates to you and that identifies you either directly from that information or indirectly, by reference to other information that we have access to. The personal data that we collect, and how we collect it, depends upon how you interact with us. Categories of personal data that we collect include:

- Contact information such as name/given name/title, valid email address, residential and postal address and telephone number, valid skype address, valid Facebook address;
- Biographical information such as job title, employer, photograph and video or audio content including you;
- Marketing, communication preferences and related information such as meal preferences, feedback;
- Billing and financial information such as billing address, bank account and payment information;
- Services information such as details of services that we have purchased from you;
- Special categories of data such as ethnicity, trade union membership, information about health or information, political opinions or religious beliefs;
- Information relating to children;
- Information regarding criminal matters.

This is necessary to represent you in your claim and for defending your rights.

Information provided by you may include personal data that relates to persons whose information is relevant to the instruction; for example, when we advise on a business transaction or a regulatory investigation or represent a client in a legal dispute.

If you provide information to us about another person, you must ensure that you comply with any legal obligations that may apply to your provision of the information to us, and to allow us, where necessary, to share that information with our service providers.

The processing and storage of your data is necessary to enable us to identify you as our client, to advise you properly and to represent you, also towards third parties, to correspond with you, to provide you with invoices, for the processing and handling of claims as well as claims against you. The data processing and storage is based upon your request and is necessary in order to allow a proper handling of your legal matter as well as for the joint fulfilment of obligations based on our Engagement Letter (German: 'Mandantenbrief') according to Art. 6 Abs. 1 S. 1 lit. b DSGVO.

ARIDGREEN

Use less. Grow more.

How we use your data

We will only use your personal data fairly and where we have a lawful reason to do so.

We are allowed to use your personal data if we have your consent or another legally permitted reason applies. These include fulfilling a contract with you, when we have a legal duty to comply with, or when it is in our legitimate business interest to use your personal data. We can only rely on our legitimate business interest, if it is fair and reasonable to do so.

We do not keep your personal data for any longer than is necessary to fulfil the purpose for which we collected it or to comply with any legal, regulatory or reporting obligations or to assert or defend against legal claims.

As lawyers, we have an obligation to store your personal data according to the statutory laws and regulations (for example in Germany 6 years after the ending of the calendar year in which the matter was finalized; 7 years in Australia). Other time frames apply according to Art. 6 Abs. 1 S. 1 lit. c DSGVO based on tax law and/or commercial obligations and Australian law or you have provided your extended consent according to Art. 6 Abs. 1 S. 1 lit. a DSGVO. We will ask for a separate consent if this is necessary. After these dates, your personal data will be deleted.

As both partners reside and work in Australia, your data is processed and stored mostly in Australia. If we engage third parties and provide your data we ensure that those comply with the data processing laws. We transfer your data to our external book keeping service in Australia as well as in Germany if the necessity arises.

Data we collect from third parties

Most of the personal data that we collect about you will be information that you provide to us voluntarily. In some circumstances, we may also receive information from:

- our clients, when we handle personal data on their behalf;
- regulatory bodies;
- credit reference agencies (such as the German Creditreform);
- other companies providing services to us.

Some of these third-party sources may include publically available sources of information.

We will also receive information about you from Google Analytics, a web analytics service provided by Google, Inc. ("Google") whose servers are in the United States of America. Google Analytics uses cookies to help us analyze how users use our site.

Processing data to third parties

Your data will only be forwarded to a third party based on our obligation to perform under our Engagement Letter (German: 'Mandantenbrief'). This includes but is not limited to disclose your data to the defendant or plaintiff as well as their legal representatives or any other parties involved in your proceeding, Courts and authorities for correspondence and to defend your rights and/or make a claim.

Moreover, our book keeping is processed external. Your data will therefore be forwarded to a third party only for this purpose and the third party will only use your data for this explicit purpose.

As lawyers, we are bound by confidentiality and this is safeguarded. If we have to pass on data protected by our confidentiality obligation we will ask you for a separate consent.

Your rights

You have the following rights:

- pursuant to Art. 7 Abs. 3 DSGVO you shall have the right to withdraw your consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal;
- pursuant to Art. 15 DSGVO you have the right to obtain information on your processed personal data. You can ask for access to your data especially as follows: for the purpose of the processing; the categories of personal data concerned; the recipients or categories of recipients to whom the personal data have been or will be disclosed; the envisioned period for which is personal data will be stored; the existence of the right to request from us rectification or erasure of personal data or restriction of processing of personal data concerning you or to object to such processing; the right to lodge a complaint with a supervisory authority as well as the existence of automated decision-making, including profiling;
- pursuant to Art. 16 DSGVO you shall have the right to obtain from us without undue delay the rectification of inaccurate personal data concerning yourself; you also shall have the right to complete incomplete data of yours;
- pursuant to Art. 17 DSGVO you shall have the right that we erase personal data of yours without undue delay especially on the following grounds: the purpose for the storage or processing no longer exists; you withdraw your consent; your right does not apply for an exercising the right of freedom of expression or information, a compliance with legal obligations, for the reason of public interest in the area of public health and for the establishment, exercise or defence of your legal claim;
- pursuant to Art. 18 DSGVO you shall have a right to restriction of the processing of your personal data, if you contest the accuracy of the personal data, the processing is unlawful and you oppose the erasure and request a restriction of

ARIDGREEN

Use less. Grow more.

the use instead, if we no longer need your data for the purpose of the processing but you require it for the establishment, exercise or defence of a legal claim, or if you have used your right to object pursuant to Art. 21 DSGVO;

- pursuant to Art. 20 DSGVO it is your right to receive your personal data which you have provided to us in a structured, commonly used and machine-readable format; you also have the right to transmit those data to another controller without hindrance from us;
- pursuant to Art. 77 DSGVO you have the right to lodge a complaint with a supervisory authority in particular in the Member State of your habitual residence, place of work or place of alleged infringement.

Processing and/or storage of your data outside of the EU

Our law firms headquarter is in Australia and we process and store your data mainly in Australia. Pursuant to Art. 45 the European Commission has the power to determine whether a country outside of the EU offers an adequate level of data protection, whether by its domestic legislation or of the international commitment it has entered into. At this point in time the European Commission has not recognized Australia. The GDPR/DSGVO and the Australian Privacy Act 1988 share many common requirements, including to:

- Implement a privacy by design approach to compliance;
- be able to demonstrate compliance with privacy principles and obligations;
- adopt transparent information handling practices.

There are some notable differences such as the 'right to be forgotten', which do not have an equivalent right under the Privacy Act. We do our very best to comply with the GDPR/DSGVO.

As the controller of your personal data we have signed binding contracts with external service providers to protect your data. Moreover, our employees are familiar with the EU data protection law.

Your right to object

You have the right to object to the processing and storage of your personal data at any time (Art. 21 DSGVO), if the lawfulness pursuant to Art. 6 Abs. 1 S. 1 lit. f DSGVO is not met. If you decide to make use of your right of objection, please email us on avdesh.chaudhary@aridgreen.org or alinda.mondal@aridgreen.org.